



EQUIPMENT APPRAISERS ASSOCIATION OF NORTH AMERICA

www.eaana.org

Administrative Offices:

1270 STATE ROUTE 30, CLINTON, PA 15026 • (800) 790-1053 • Fax (724) 899-2001

Reaccreditation Program Documentation Form Applicant's Personal Data

Name: _____

Company Name: _____

Address: _____

City/State/Zip: _____

Business Telephone: _____ Home Telephone: _____

Date of Original Accreditation: _____ Date of this Application: _____

Equipment Appraisers Association of North America

All designated members are required to submit evidence of professional appraisal growth through continuing and or participation in professional activities to remain an accredited and designated CSA. Those Accredited Certified Senior Appraisers (CSA) failing to reaccredit will be changed to the grade of Candidate Member.

The deadline date for reaccreditation is five years following the date of original accreditation or five years from the last reaccreditation.

Seventy (70) hours of credit are required to reaccredit every five years. A minimum of forty percent (40%) of the hours must be in continuing education, of which must include successful completion of a 15-hour or 7-hour USPAP. (7-hour USPAP must be taken every two years, or a 15-hour every two years.) Continuing education includes speeches, instruction and other participation in educational programs in the appraisal profession; published articles and other literary contributions to the appraisal profession. The remaining sixty-percent (60%) of the hours can be in the organizational participation. Credit hours earned must be within

the five-year period prior to your application for reaccreditation.

Evidence of professional growth must be described and documented on the following pages and submitted to the Equipment Appraisers Association of North America headquarters in order to achieve reaccreditation. It is important that all relevant information be included with this form.

Submit a **redacted** EAANA and USPAP compliant Appraisal Report, current within the past year, in printed form (3 copies) or electronic pdf version for review. The applicant must be the individual most responsible for the preparation/content of the report submitted, with redaction of all names and business entities required.

Mail the completed form, attachments and review appraisal with the reaccreditation fee of \$175.00 to:

**Equipment Appraisers Association
of North America**

1270 State Route 30
Clinton, PA 15026

1. Continuing Education Hours

- A. Formal enrollment in a Valuation Sciences Degree Program (20 hours per semester) Send transcript. **Hours** _____
- B. Successful completion of courses related to the appraisal profession at a fully accredited college or university. (20 hours per semester) Send transcript. **Hours** _____
- C. Attendance at or participation in an Equipment Appraisers Association of North America sponsored course or seminar, including Annual Meeting. (One hour per seminar hour) Attach supporting paperwork. **Hours** _____

- D. Participation in educational programs of compeer societies. (One hour per classroom hour) Attach supporting paperwork. **Hours** _____
- E. Additional education accomplishments will be subject to the review and judgement of the Education Committee. Please provide back up and describe such additional accomplishments below; regarding course description, program outline, schedule, etc., if sponsored by an organization other than EAA. **Hours** _____
- F. 15-Hour USPAP course **Hours** _____
- G. 7-Hour USPAP update **Hours** _____

Additional Education Accomplishments
(Hours to be allocated by Education Committee)

Sponsoring Organization _____

Title of Program or Course _____

Number of Hours _____

Location _____

Sponsoring Organization _____

Title of Program or Course _____

Number of Hours _____

Location _____

Sponsoring Organization _____

Title of Program or Course _____

Number of Hours _____

Location _____

2. Instruction, Speeches and Participation in Educational Programs in the Appraisal Profession

- A. Teaching an appraisal course sponsored by a recognized appraisal organization or by an accredited university or college.
(30 hours per course) **Hours** _____
- B. Appearing as an instructor or workshop leader at an EAA educational program.
(Maximum 8 hours per day) **Hours** _____
- C. Giving a presentation – including panel leader, workshop leader or featured speaker – at an appraisal conference.
(Maximum 8 hours per day) **Hours** _____

- D. Being a featured speaker about the appraisal industry.
(Maximum 8 hours per day) **Hours** _____
- E. Giving a presentation – including instructor, panel and/or workshop leader – at an appraisal related course.
(Maximum 8 hours per day) **Hours** _____
- F. Being a featured guest speaker representing EAA at a non-EAA Function.
(Maximum 8 hours per day) **Hours** _____
- G. Additional accomplishments will be subject to the review and judgement of the education committee.
(Hours will be determined on a case by case basis) **Hours** _____

Please document your instruction/speech/program contributions below; place the appropriate credits in the column to the right.

Hours

Type of Involvement

(Speaker, Instructor, Etc.) _____

Name of Program _____

Sponsoring Organization _____

Length of Presentation _____

Type of Involvement

(Speaker, Instructor, Etc.) _____

Name of Program _____

Sponsoring Organization _____

Length of Presentation _____

Type of Involvement

(Speaker, Instructor, Etc.) _____

Name of Program _____

Sponsoring Organization _____

Length of Presentation _____

3. Published Articles and Other Literary Contributions to the Appraisal Profession

- A. Published contribution to EAA Newsletter.
(15 hours per article) **Hours** _____
- B. Published contribution to an appraisal journal.
(16 hours per article) **Hours** _____
- C. Article on appraising published in a trade journal, book magazine or newspaper.
(8 hours per article) **Hours** _____
- D. Published editorial, letter to the editor, critique of past article on

- appraisal subject, book review or similar literary contribution.
(4 hours per contribution) **Hours** _____
- E. Written review of an auction that you attended, indicate results; make up of crowd, weather conditions, and condition of equipment, anything else that had an effect on the values.
(3 hours per review) **Hours** _____
- F. Written review of new equipment show or convention, including type, number of dealers, prices, attendance, etc.
(3 hours per review) **Hours** _____

Please document your contributions below; place the appropriate credits in the column to the right. Attach copy of work. If additional space is needed, please add separate sheets. **Hours**

Title of Published Work _____

Publication in which it appeared _____

Publisher _____

Date of publication _____

Title of Published Work _____

Publication in which it appeared _____

Publisher _____

Date of publication _____

Title of Published Work _____

Publication in which it appeared _____

Publisher _____

Date of publication _____

4. Organizational Participation

Members active as officers, committee members in EAA or other professional appraisal organizations who are members of The Appraisal Foundation will be awarded reaccreditation credit on the same schedule established for EAA participation. The hours are as follows:

- A. Attendance at chapter meetings.
(1 hour per meeting) **Hours** _____
- B. Local chapter officer.
(5 hours per year) **Hours** _____
- C. Committee Chairperson.
(15 hours per year
per committee) **Hours** _____

- D. Committee Member.
(10 hours per year) **Hours** _____
- E. Executive Officer or B. of D.
(35 hours per year) **Hours** _____
- F. On site attendance at auction.
(1 hour per auction per day) **Hours** _____
- G. On site attendance at trade
show. (5 hours per show) **Hours** _____
- H. Mentor of appraisal
candidate.
(5 hours per year) **Hours** _____

Please document your organizational contributions below; place the appropriate credits in the column to the right.

Hours

Office or Position Held _____

Organization _____

Dates of Service: From _____ To _____

Office or Position Held _____

Organization _____

Dates of Service: From _____ To _____

Office or Position Held _____

Organization _____

Dates of Service: From _____ To _____

Office or Position Held _____

Organization _____

Dates of Service: From _____ To _____

Office or Position Held _____

Organization _____

Dates of Service: From _____ To _____

5. Total Reaccreditation Hours Hours _____

6. Affirmation Statement

I hereby affirm and certify that the information submitted and included with this Form is truthful. I am aware that fraudulent use of any data or documentation used in support of this claim for reaccreditation hours will subject me to the penalties prescribed under the "Constitution and By Laws of the Equipment Appraisers Association of North America."

Name: (please print) _____

Signature: _____ Date _____

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